

Agenda

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Scrutiny Committee

Date: **Tuesday 4 June 2019**

Time: **6.00 pm**

Place: **St Aldate's Room - Oxford Town Hall**

For any further information please contact:

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As a matter of courtesy, if you intend to record the meeting please let the Contact Officer know how you wish to do this before the start of the meeting.

Scrutiny Committee

Membership

Chair	Councillor Andrew Gant
Vice Chair	Councillor Dr Joe McManners
	Councillor Mohammed Altaf-Khan
	Councillor Lubna Arshad
	Councillor Nadine Bely-Summers
	Councillor Tiago Corais
	Councillor Dr Hosnieh Djafari-Marbini
	Councillor Alex Donnelly
	Councillor James Fry
	Councillor Richard Howlett
	Councillor Ben Lloyd-Shogbesan
	Councillor Craig Simmons

The quorum for this Committee is four, substitutes are permitted.

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AGENDA

Pages

1 APOLOGIES FOR ABSENCE

2 DECLARATIONS OF INTEREST

3 CHAIR'S ANNOUNCEMENTS

4 MINUTES

7 - 12

Recommendation: That the minutes of the meeting held on 15 May 2019 be APPROVED as a true and accurate record.

5 WORK PLAN

13 - 32

The Scrutiny Committee operates within a work plan which is agreed at the start of the Council year. The Work Plan is reviewed at each meeting so that it can be adjusted to reflect the wishes of the Committee and take account of any changes to the latest [Forward Plan](#) (which outlines decisions to be taken by the City Executive Board or Council). The Committee is asked to review and note its work plan for the 2019/20 council year.

Separately from regular consideration of the Work Plan, the Scrutiny Committee conducts an annual Work Plan review, which will take place at this meeting and is based on a longlist compiled by the Scrutiny Officer in response to suggestions by Members, Senior Officers and members of the public.

This item seeks Scrutiny Committee's agreement to an indicative Work Plan for 2019/20, including the establishment of any review groups.

The Committee is recommended to:

1. **Agree** which items in the long list will be included in the Scrutiny Committee Work Plan for 2019/20.
2. **Elect** a Chair for the Companies Panel
3. **Appoint** members to the Finance, Housing and Companies Panels; and
4. **Note** that the subject of the first scrutiny review group to be scoped will be agreed at a future meeting when resources are in place to take this work forwards.

6	ACCESSIBILITY AND DISABILITY SUPPORT REVIEW	33 - 64
	In January 2018 the Chief Executive convened an officer working group tasked with reviewing how the Council meets the needs of elected members and election candidates with disabilities. This report provides an update to the Scrutiny Committee on the work undertaken to date	
	Recommendations: That the Scrutiny Committee: Notes and comments on the report and the options for improving Town Hall access.	
7	FUSION LIFESTYLE ANNUAL SERVICE PLAN	65 - 120
	At its meeting on 12 June 2019, the Cabinet will consider a report on the Fusion Lifestyle Annual Service Plan. This item provides an opportunity for the Committee to comment on the report and make recommendations to the Cabinet if it wishes.	
8	SAFEGUARDING REPORT AND ACTION PLAN	121 - 188
	At its meeting on 12 June 2019, the Cabinet will consider a report on the Safeguarding report and action plan. This item provides an opportunity for the Committee to comment on the report and make recommendations to the Cabinet it wishes.	
9	SEACOURT PARK AND RIDE EXTENSION	189 - 198
	At its meeting on 12 June 2019, the Cabinet will consider a report on the Seacourt Park and Ride extension. This item provides an opportunity for the Committee to comment on the report and make recommendations to the Cabinet it wishes.	
10	REPORT BACK ON RECOMMENDATIONS	
	The Cabinet response to the Committee's recommendations on: The future strategic direction of the Council's group of housing companies; Community Infrastructure Levy (CIL) Draft Charging Schedule; and flowing from the Tourism Management Review Group will be published as a supplement to this agenda.	
11	DATES OF FUTURE MEETINGS	
	Meetings are scheduled as followed:	
	Scrutiny Committee	
	<ul style="list-style-type: none"> • 2 July 2019 • 3 September 2019 • 1 October 2019 	
	Standing Panels	
	<ul style="list-style-type: none"> • Housing Standing Panel: 27 June, 3 October • Finance Standing Panel: 01 July, 5 September • Companies Panel: 28 May, 3 July 	
	All meetings start at 6.00 pm	

12 MATTERS EXEMPT FROM PUBLICATION

If the Committee wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Committee to pass a resolution in accordance with the provisions of Paragraph 4(2)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Committee may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

MATTERS EXEMPT FROM PUBLICATION

PART TWO

MATTERS EXEMPT FROM PUBLICATION

13 SEACOURT PARK AND RIDE EXTENSION - APPENDIX 2

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DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.